MARK J. SCIOTA, Chairman, called the meeting to order at 5:00 o’clock, p.m., in the Town Hall Council Chambers, 75 Main Street, Southington, Connecticut, with the following in attendance:

Melissa Sheffy, Kevin Conroy, Lou Perillo, Mary Savage Dunham, Jim Butler Rob Librandi, Steve Giudice and Jim Grappone.

Absent: Steve Kalkowski, Mark Lovely, William LePage, John Lear & Pete Romano

A quorum was determined.

4. Approval of Minutes for Meeting of March 8, 2012

A motion was made, seconded and passed unanimously to approve the Minutes as submitted.

5. Proposed Recommendations to the Planning & Zoning Commission

The Planning & Engineering Checklists for both a subdivision and site plan were revised, modified and finalized.

A very cursory discussion took place on the application process for previously approved site plans.

(Mark Sciota left the meeting at 5:58 o’clock, p.m.)

(Lou Perillo assumed the Chair for the remainder of the meeting.)

6. Adjournment - Motion made, seconded and passed unanimously to adjourn the meeting at 6:20 o’clock, p.m.

__________________________________
Mark J. Sciota, Chairman